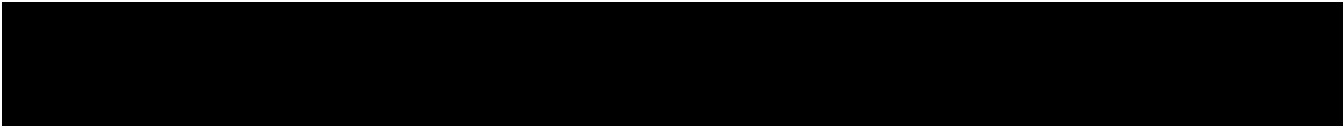


## Contents

<b>Method Statement 1.10 - Mobilisation Plan</b> .....	<b>2</b>
<b>MS 1.10a - Service Commencement</b> .....	<b>2</b>
<b>MS 1.10b - Key Facility Works Period, Commissioning Period, Performance Test and Services Period</b> .....	<b>2</b>
<b>MS 1.10c - Personnel Recruitment, Mobilisation of Management Personnel and Training</b> .....	<b>3</b>
<b>MS 1.10d - Management Systems</b> .....	<b>4</b>
<b>MS 1.10e - IT Systems</b> .....	<b>5</b>
<b>MS 1.10f - Demobilisation Arrangements</b> .....	<b>5</b>

### **Method Statement 1.10 - Mobilisation Plan**

This Mobilisation Plan is broken down and presented in the following sections:

- Service Commencement;
  - Mobilisation of the Works, commissioning and Services;
  - Commencement of personnel recruitment and mobilisation of management personnel and training for each stage;
  - Mobilisation of management systems; and
  - Mobilisation of IT systems.
- 

#### **MS 1.10a - Service Commencement**

The Contractor will appoint a project delivery team (PDT) who will manage the project development from commencement of the Interim Services until the Key Facility Services Commencement Date.

A contact list will be issued to the Authority's Representative on Interim Services Commencement Date. This will be updated as required and identify the key points of contact for the Authority and/or other stakeholders with the Contractor's PDT, including out-of-hours contact arrangements.

#### **MS 1.10b - Key Facility Works Period, Commissioning Period, Performance Test and Services Period**

##### **MS 1.10b.i - Design, Planning and Enabling Works**

##### **a) Design**



[REDACTED]

**MS 1.10b.ii - Services Period**

[REDACTED]

**MS 1.10c - Personnel Recruitment, Mobilisation of Management Personnel and Training**

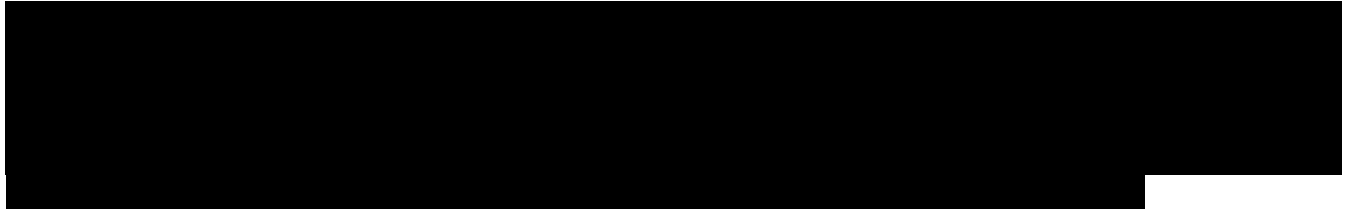
**MS 1.10c.i - Personnel Recruitment**

The Contractor will, as far as reasonably practicable, recruit as many of its necessary personnel as possible from the Partnership's administrative area to ensure that the mobilisation phase of the Project and subsequent Services Period add value back to the local community. Whenever possible, the Contractor will ensure that weekly vacancy lists are distributed to the local Jobcentre Plus and only advertised locally for at least four (4) weeks before being more widely advertised.

[REDACTED]

---

**MS 1.10c.ii - *Mobilisation of Management Personnel***



The Key Facility will have at least one member of personnel who holds a certified Waste Management Industry Training & Advisory Board certificate of technical competence or equivalent as required by the Environmental Permit and/or Legislation.

**MS 1.10c.iii - *Training (Key Facility Operational Personnel)***

Each employee will receive an annual training or development review.

Through the annual review process, personnel who have the potential to develop beyond their current role will be identified and offered additional training. This will allow succession planning to be put in place and provide career development opportunities locally and more widely within the Viridor group of companies. Personnel training needs are assessed using risk assessment and subsequent reviews for each area of work. These include basic skills training, specific on-the-job training and training in health & safety procedures.

**MS 1.10d - *Management Systems***

A business management system (BMS) meeting ISO14001 (Environmental Management System), ISO90001 (Quality Management) and OHSAS18001 (Occupational Health & Safety) or equivalent requirements will be implemented at the Key Facility and maintained for the duration of the Contract.

The work required to achieve accreditation will be completed under the control of the Key Facility manager with assistance and guidance from the Contractor's internal compliance department. The implementation of the BMS will be allocated to the Southern Region Audit and Implementation Manager, who will be responsible for developing and delivering an implementation plan specific to the Key Facility and associated operations.

**MS 1.10e - *IT Systems***

[REDACTED]

[REDACTED]

[REDACTED]

**MS 1.10f - *Demobilisation Arrangements***

Mobilisation will be complete at the Key Facility Services Commencement Date. At this point, the resources employed as part of the Project Delivery Team (PDT) that are not required for the Services Period will be withdrawn.